



(registered in England and Wales, limited company number 7846516,  
registered charity number 1144840)

## **FAQs regarding proxy form and AGM**

**If I plan to come to the AGM, do I need to fill in the proxy form?**

No, but if you complete the proxy form and then cannot attend for any reason, your vote will be recorded. If you complete the proxy form and attend the AGM, your form will be removed and your votes on the day will be the ones which are counted, not those on the proxy form.

**If we are joint members, do we get one vote or two?**

You get one vote, in accordance with usual practice for companies.

**If I represent an organisation do I put the organisation's name where the form asks for Full Name?**

Yes, that's correct.

**Will you accept forms received after the closing date and time (12 noon on Monday 15 July)?**

No, but you can scan and email it so you don't have to depend on the post.

**If I do not specify whom I wish to be my proxy, will anyone vote on my behalf?**

Yes, if you do not specify your proxy we assume that you wish the chairman of the meeting to vote on your behalf (as stated on the first page of the proxy form).

**If I give my proxy vote to the chairman of the meeting and don't say how he should vote, how will he use my vote?**

He will vote in what he believes to be the best interests of the society, having heard the debates.

**In voting for the trustees, can I give more than one vote to one person?**

No, but you do not have to use all three votes, ie you can vote for only one person.

**Do I need to tick every box? Do I need to fill in the whole form?**

No, your form is valid provided you give your name and address and sign and date it.

If you do not tick any boxes you are giving the chairman of the meeting your proxy vote, to vote as he thinks best.

If you tick some boxes and not others, for those you do not tick you are leaving it to your proxy (the chairman of the meeting unless you have specified a person) to vote as he or she wishes.

**If I use only one or two out of my three possible votes for the trustees, can my proxy use the remaining votes as he or she wishes?**

No your proxy (who may be the chairman of the meeting) cannot use the remainder of your votes for the trustees, because by voting for only one or two trustees, you are specifying that you wish only to use that number of votes.